### FORM B

# PROOF OF CLAIM BY OPERATIONAL CREDITORS EXCEPT WORKMEN AND EMPLOYEES

(Under Regulation 7 of the Insolvency and Bankruptcy Board of India (Insolvency Resolution Process for Corporate Persons) Regulations, 2016)

[Date]

To

The Interim Resolution Professional / Resolution Professional [Name of the Insolvency Resolution Professional / Resolution Professional] [Address as set out in public announcement]

### From

[Name and address of the operational creditor]

**Subject**: Submission of proof of claim.

Madam/Sir,

[Name of the operational creditor], hereby submits this proof of claim in respect of the corporate insolvency resolution process in the case of [name of corporate debtor]. The details for the same are set out below:

PARTICULARS				
1.	NAME OF OPERATIONAL CREDITOR			
2.	IDENTIFICATION NUMBER OF OPERATIONAL CREDITOR			
	(IF AN INCORPORATED BODY PROVIDE			
	IDENTIFICATION NUMBER AND PROOF OF INCORPORATION. IF A PARTNERSHIP OR			
	INDIVIDUAL PROVIDE IDENTIFICATION			
	RECORDS* OF ALL THE PARTNERS OR THE			
	INDIVIDUAL)			
3.	ADDRESS AND EMAIL ADDRESS OF			
	OPERATIONAL CREDITOR FOR			
4.	CORRESPONDENCE TOTAL AMOUNT OF CLAIM			
4.	TOTAL AMOUNT OF CLAIM			
	(INCLUDING ANY INTEREST AS AT THE			
	INSOLVENCY COMMENCEMENT DATE)			
5.	DETAILS OF DOCUMENTS BY REFERENCE			
	TO WHICH THE DEBT CAN BE			
	SUBSTANTIATED.			

PART	ICULARS	
6.	DETAILS OF ANY DISPUTE AS WELL AS THE RECORD OF PENDENCY OR ORDER OF SUIT OR ARBITRATION PROCEEDINGS	
7.	DETAILS OF HOW AND WHEN DEBT INCURRED	
8.	DETAILS OF ANY MUTUAL CREDIT, MUTUAL DEBTS, OR OTHER MUTUAL DEALINGS BETWEEN THE CORPORATE DEBTOR AND THE CREDITOR WHICH MAY BE SET-OFF AGAINST THE CLAIM	
9.	DETAILS OF:  a. any security held, the value of security and its date, or	
	b. any retention of title arrangement in respect of goods or properties to which the claim refers	
10.	DETAILS OF THE BANK ACCOUNT TO WHICH THE AMOUNT OF THE CLAIM OR ANY PART THEREOF CAN BE TRANSFERRED PURSUANT TO A RESOLUTION PLAN	
11.	LIST OF DOCUMENTS ATTACHED TO THIS PROOF OF CLAIM IN ORDER TO PROVE THE EXISTENCE AND NON-PAYMENT OF CLAIM DUE TO THE OPERATIONAL CREDITOR	
_	ture of operational creditor or person authorse enclose the authority if this is being subm	rised to act on his behalf nitted on behalf of an operational creditor]
Name	in BLOCK LETTERS	
Positio	on with or in relation to creditor	
Addre	ss of person signing	

<sup>\*</sup>PAN number, passport, AADHAAR Card or the identity card issued by the Election Commission of India

### **DECLARATION**

I, [Name of claimant]	, currently residing at	[insert address]	, hereby declare	and state as
follows:-				

- 2. In respect of my claim of the said sum or any part thereof, I have relied on the documents specified below: [Please list the documents relied on as evidence of claim].
- 3. The said documents are true, valid and genuine to the best of my knowledge, information and belief and no material facts have been concealed therefrom.
- 4. In respect of the said sum or any part thereof, neither I nor any person, by my order, to my knowledge or belief, for my use, had or received any manner of satisfaction or security whatsoever, save and except the following:

[Please state details of any mutual credit, mutual debts, or other mutual dealings between the corporate debtor and the creditor which may be set-off against the claim].

Date:

Place:

(Signature of the claimant)

## **VERIFICATION**

I, [Name] the claimant hereinabove, do hereby verify that the contents of this proof of claim are true and correct to my knowledge and belief and no material fact has been concealed therefrom.

Verified at ... on this ..... day of ....., 20...

(Signature of the claimant)

[Note: In the case of company or limited liability partnership, the declaration and verification shall be made by the director/manager/secretary and in the case of other entities, an officer authorised for the purpose by the entity].